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RAJARATA UNIVERSITY OF SRI LANKA

PROGRESS REPORT OF FACULTY QUALITY ASSURANCE CELLS (FQAC)

Name of Faculty/Unit - Faculty of Medicine and Allied Sciences

Month and year for which progress is being reported - September 2022

Name of the coordinator FQAC - Dr. SPAS Senadheera, Dr. HTW Weerakoon

Contact email of FQAC coordinator - iqac@med.rjt.ac.lk

No.	Title of item	Brief description with dates/ venues and numbers of participants (as applicable) OR Titles and details of programmes	Relevance to Criteria/Criterion of Programme Review (please include the number and sub codes of PR criteria)	Faculty Board memo number/Senate Memo Number (if applicable)	Additional Remarks
Section A- Strengthening of FQACs (physical and human resources)					
1.	IQAC meeting date and number of participants for the meetings	Date: 09/02/2022 Participants: 38 Title: 1 st Special FQAC meeting for SER writing for SLMC accreditation	1.15	FB Memo No: 155.7.2	
		Date: 23/05/2022 Participants: 24 Title: 2 nd Special FQAC	1.15	FB Memo No: 155.7.3	

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		meeting for SER writing for SLMC accreditation			
		Date: 24/05/2022 Participants: 18 Title: 3 rd Special FQAC meeting for SER writing for SLMC accreditation	1.15	FB Memo No: 155.7.4	
		Date: 25/05/2022 Participants: 22 Title: 2 nd Special FQAC meeting for SER writing for SLMC accreditation	1.15	FB Memo No: 155.7.5	
2.	FQAC management information (establishment/streamlining of administrative procedures, ToR Working Guideline, etc.)	Date: 18/8/2022 Restructured the FQAC subcommittees	1.15	FB Memo No: 155.6.1	
		Date: 18/8/2022 Reappointed few committees and newly formulated 20 subcommittees within the faculty to streamline the academic and administrative procedures.	1.15	FB Memo No: 155.6.4	
3.	Website of FQAC (date of first upload and most recent revision date)	Currently updating the webpage.	1.15		
4.	Office space, equipment acquired for FQAC (with dates, and brief list)	-	-	-	

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Section B- Design and adoption of QA tools					
5.	Approvals by Faculty Board on QA related policy decisions, strategic plans, By- Laws etc.	In the process of developing and updating the by-law.	1.15	-	
6.	Approval of standard operating procedures/TORs for committees/appointments etc.	In the process of developing and updating the ToRs.	1.15	-	
7.	Approval of new performance evaluation tools	-	-	-	
Section C- Implementation of Quality Assurance tools					
8.	Number of programmes fully compliant with SLQF	All the programmes of FMAS align with the SLQF levels.	3.14, 3.15	-	
8.	Number of programmes not compliant with SLQF (please give expected time period to be fully compliant)	-	-	-	
9	New programmes under development fully compliant with SLQF (with titles, total number and details of academic level etc.)	-	-	-	
10.	New programmes approved by UGC (or please report progress if not)	Applications have been sent to UGC to obtain the approval for MPhil and PhD programmes. Yet, no response was received.	-	-	

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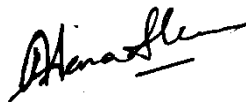
11.	Major curriculum Revisions and introduction of new teaching and learning methods (with number of courses, academic levels etc.)	Major curriculum revision is in progress.	Criterion 3		
12.	Analyses, reporting and implementation of Student feedback (with details of year, semester and programme names)	Student feedback on lecturers, courses have been obtained for 2022. Still few departments are in the process of completing this task.	3.8, 3.9, 3.12		
13.	Analyses, reporting and implementation of peer review processes (with details of year, semester and programme names)	Peer review processes have been completed by many departments. Yet, few departments are in the process of completing this task.	4.14		
14.	Research articles/abstracts on QA published	-	-	-	
15.	Presentations/posters on QA	-	-	-	
Section D- Strengthening of QA practices/best practices					
16.	Internal Workshops/ seminars/ training events conducted (with titles, participant numbers, type of audience etc.)	In the process of organizing few workshops to be conducted in end of September and in October, on SLMC accreditation process and site visit	-	-	
17.	External Workshops/ seminars/training events attended by staff (with titles, numbers etc.)	-	-		
18.	External stakeholder meeting/feedback events,	-	-		

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19.	Actions taken to implement recommendations from above	Date: 8/6/2022 Identified the actions already implemented and to be implemented from the recommendations given at the Programme review in 2020	1.15	FB memo 153.6.11	
20.	Student engagement in QA activities (titles of event, number of participants, academic level etc.)	Date: 18/8/2022 Increased the student participation in faculty subcommittees by restructuring the committee compositions, including student representatives	1.4	FB memo will be tabled at the 156 th FB meeting	
21.	Awards and commendations approved for QA related work	-	-	-	

Other: -

Signature:



Coordinator 1, Faculty QA Cell

Date: 25/8/2022

Signature:



Coordinator 2, Faculty QA Cell

Date: 25/8/2022